

To: Mayor & City Council, Post Falls, Idaho

From: Jamè Davis, Chairman, Post Falls Urban Renewal Commission

Joseph Johns, Post Falls Urban Renewal Executive Director

Re: Post Falls Urban Renewal Agency 2023 Annual Report

In accordance with annual reporting provisions of Idaho Code, Section 50-2006(5)(c), we are pleased to present the following report for the Post Falls Urban Renewal Agency activities for the period of January 1, 2023 through December 31, 2023.

The mission of the Post Falls Urban Renewal Agency is to encourage sound economic and community improvement that enhances the overall quality of life in Post Falls by:

- Providing infrastructure
- Attracting jobs
- Enhancing citizen safety and health

The Agency was created in 1991 by Resolution 91-11 of the City of Post Falls, and occupies office space in the Chamber of Commerce Building, 201 E 4<sup>th</sup> Ave, Post Falls. Monthly meetings are held on the 3<sup>rd</sup> Thursday of each month in the City Hall Council Chambers. Most Agency activities fall under the oversight of three committees, each consisting of three assigned Commissioners, which meet as necessary. These committees are the Finance & Policy Committee, the District Review Committee, and the Communications, Property & Personnel Committee. Commission Workshops are held on an "as needed" basis for the purpose of reviewing and discussing activities of the Agency and upcoming Agenda items with all the Commissioners as opposed to individual committee meetings.

The 2023 Officers of the Post Falls Urban Renewal Commission:

- Jerry Baltzell, Chairman
- Jamé Davis, Vice-Chair
- Len Crosby, Treasurer

On January 1, 2023, the Post Falls Urban Renewal Agency administered three active Urban Renewal Districts (URDs) and two closed districts requiring final public infrastructure project reimbursement and administrative activity. On December 31, 2023, there were three active URDs under the administration of the Post Falls Urban Renewal Agency.

### <u>Calendar Year 2023 Activities – Urban Renewal Districts:</u>

#### Center Point Urban Renewal District

The Center Point (CP) URD officially closed December 18, 2022. Increment tax remittances received from Kootenai County totaled \$625,554.97 and proponent reimbursements totaled \$1,541,26.38, with the final reimbursement of district obligations taking place in August 2023. There were zero remaining increment tax funds as projected in district's closing budget.

Over \$11.9 Million in approved infrastructure was dedicated to the City during the 20-year term of the district. Infrastructure projects completed within the district include the extension and improvement of sewer, water and public utilities, including a large water storage facility together with sewer lift stations, all of which support major commercial and industrial development in the district and increased capacity throughout the western portion of the City of Post Falls; interior arterials and circulation streets, traffic signals gutters, sidewalks and frontage improvements. Additionally, the Agency actively participated in the development of the 2013 STAR legislation leading to the construction of the I-90 interchange at Beck Road.

The district's base valuation of \$1,395,916 increased over \$117.4 Million as a result of new development arising from improved public infrastructure. Tax increment over the life of the district increased from \$294 annually to over \$600,000 annually. The \$117.4 Million valuation increase returned to the budgeting authority of the underlying tax districts for the 2023 tax year.

Increased availability of public infrastructure resulted in a direct increase of industry and commerce in the district and adjoining areas. Sysco, the first employer in the district, opened with 65 jobs. The district has since welcomed national and regional businesses including Walmart, Cabelas, United Parcel Service, Central Transport, Maverick, Service Master and Diamond Delivery Line. Together with numerous local business and service providers the district is now home to over 1,200 jobs with many more to come as commercial development continues into the future. All evidence that the Center Point Urban Renewal District has resulted in greater local economic diversification, new jobs, and increased services and opportunities for residents of Post Falls and the broader area.

#### East Post Falls Urban Renewal District

The East Post Falls (EPF) URD officially closed December 31, 2022. Increment tax remittances received from Kootenai County totaled \$3,597,534.58 and proponent reimbursements and totaled \$4,031,956.25, with the final reimbursement of district obligations taking place in August 2023. There were zero remaining increment tax funds in the EPF North sub-district, while underlying tax districts in the EPF South & Central sub-districts were rebated \$1,498,467.54 surplus increment tax funds in September.

The total amount of increment tax funded public infrastructure projects completed throughout the entire EPF district during its 20-year term was just under \$37.9 Million. An additional \$5.4

Million of increment tax funds was rebated to underlying tax districts in 2009 and 2012 when there were no Agency obligations requiring reimbursement in the EPF South & Central subdistricts.

Infrastructure projects completed within the EPF District include the construction of the Greensferry I-90 Overpass, multiple sewer lift stations, water and sewer along SH 41, traffic signals, Cecil Road intersections, Spencer Street extension, and the SH 41 Pedestrian Trail. These completed public infrastructure projects together with numerous other infrastructure improvements have contributed toward meeting the goals of the EPF district by enhancing transportation circulation, expanding opportunities for commercial frontage development along SH 41, and improving public safety and emergency response capabilities within the district and surrounding areas. Additionally, these projects have encouraged and assisted the development and attraction of new businesses and jobs throughout the area.

#### Post Falls Technology Urban Renewal District

The District Proponent, Beyond Green, Inc., engaged in the construction of the Prairie Ave/Zorros Road roundabout and the extension of water lines, sanitary sewer lines and underground "dry" utilities to serve recently annexed properties lying east of the district. No requests for reimbursement of public infrastructure costs to-date have been made by the proponent. Increment tax remittances received from Kootenai County totaled \$539,873.19 resulting in a district fund balance of \$884,267.59 as of December 31, 2023 for the reimbursement of approved project costs.

#### Pleasant View Urban Renewal District

The District Proponent is the City of Post Falls. Anticipated development the necessary public infrastructure along Pleasant View Road was put on hold by the primary commercial/industrial property owner desiring to relocate into the district. Increment tax remittances received from Kootenai County totaled \$1,280.27 resulting in a district fund balance of \$-48,719.73 as of December 31, 2023 for the reimbursement of approved project costs. This reported balance takes into consideration the Agency's Annual Administrative Fee, as provided for in Agency Policy #15, which may be treated as a cost that is eligible to be reimbursed from tax increment funds received in the future.

#### <u>Downtown Urban Renewal District</u>

The District Proponent is the City of Post Falls. The Downtown District Plan underwent an administrative update process culminating with the approval of City Ordinance No. 1490 amending the plan to include a Revised Appendix A. The amended plan identifies the roundabout at the intersection of Idaho Street and 4<sup>th</sup> Avenue as a discrete project and for the inclusion of street parking along the west side of Spokane Street. A variety of public infrastructure construction projects (water, sanitary sewer, stormwater, roadway and underground "dry" utilities) associated

with A&A Construction and Development, Inc. Millworx and North Mill One subdivisions are taking place in the eastern portion of the district. These City approved projects constitute a positive step toward the fulfillment of the City's plans to encourage a renewed commercial and residential downtown area. The associated construction and site remediation costs comprise the Downtown District's first reimbursement request submittal, currently under consideration by the Urban Renewal Commission. Increment tax remittances received from Kootenai County totaled \$513,570.80 resulting in a district fund balance of \$471,506.80 as of December 31, 2023 for the reimbursement of approved project costs.

#### <u>Calendar Year 2023 Activities – Administrative Activity:</u>

Closing Report - Center Point District. Presented January 19, 2023.

Closing Report – East Post Falls District. Presented January 19, 2023.

<u>Resolution 2023-01</u>. A Resolution of the Post Falls Urban Renewal Agency, making findings concerning the remaining project obligations and estimated costs of the Center Point Urban Renewal Plan; Estimating the projected revenue from the revenue allocation area at termination of the plan period; Recommending termination of said plan and revenue allocation area; providing for severability, preemption and precedence; providing for the repeal of all conflicting resolutions and providing for other matters property related thereto. Approved March 16, 2023.

<u>Resolution 2023-02</u>. A Resolution of the Post Falls Urban Renewal Agency, making findings concerning the remaining project obligations and estimated costs of the East Post Falls Urban Renewal Plan; Estimating the projected revenue from the revenue allocation area at termination of the plan period; Recommending termination of said plan and revenue allocation area; providing for severability, preemption and precedence; providing for the repeal of all conflicting resolutions and providing for other matters property related thereto. Approved March 16, 2023.

<u>Agency Policy #20</u>. Cash Management of Agency Funds. Amended to specify limitations on General Fund usage and revise the Process for Review from "quarterly" to "monthly" to more closely align with actual processes. Approved April 20, 2023.

<u>Closing Report (Final) – Center Point District</u>. Issued May 18, 2023.

Resolution 2023-03. A Resolution of the Post Falls Urban Renewal Agency, recommending an amendment to the Downtown District Urban Renewal Plan adopted by Post Falls Ordinance 1415 to make technical or ministerial changes to the plan and to support the growth of an existing commercial project within the existing revenue allocation area by adopting a revised Appendix A more clearly listing urban renewal projects within the district; providing for severability, preemption and precedence; providing for the repeal of all conflicting resolution; providing an effective date; providing a date of passage and approval, and providing for other matters properly related thereto. Approved July 20, 2023

<u>Resolution 2023-04</u>. A Resolution of the Post Falls Urban Renewal Agency, making findings concerning a budget for the Fiscal Year beginning October 1, 2023 and ending September 30, 2024, and adopting said budget. Approved August 17, 2023.

<u>Resolution 2023-05</u>. A Resolution of the Post Falls Urban Renewal Agency, making findings concerning the existence of surplus collected revenues and to return said revenues to the appropriate taxing districts. Approved September 21, 2023.

Closing Report (Final) – East Post Falls District. Issued September 21, 2023.

<u>Owner Participation Agreement, First Addendum</u>. A&A Construction and Development, Inc. Approved December 12, 2023.

### Financial Information as required by Idaho Code 67-1076(2)(b),(c):

- FY2024 Budget. Resolution 2023-04; Budget for the Fiscal Year beginning October 1, 2023 and ending September 30, 2024. Attached.
- Unaudited Comparison of FY2023 Budget to Actual Revenues & Expenditures. Attached.
- Date of last independent audit: January 18, 2024. Attached.

### Resolution No. 2023 - 4

A RESOLUTION OF THE POST FALLS URBAN RENEWAL AGENCY, MAKING FINDINGS CONCERNING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024, AND ADOPTING SAID BUDGET.

WHEREAS the Post Falls Urban Renewal Agency is an Idaho urban renewal agency formed pursuant to Idaho Code § 50-2006, and

WHEREAS Idaho Code §§ 50-2006(d) and 50-2903(5) require that an Idaho urban renewal agency compile an annual budget estimating expenses and revenues for the following fiscal year of the agency for submission to the local governing body, and

WHEREAS Idaho Code § 50-2006(d) requires an Idaho urban renewal agency to have the same fiscal year as a municipality, and

WHEREAS Idaho Code § 50-1001 provides that the fiscal year for a municipality begins on the first day of October.

NOW THEREFORE, BE IT RESOLVED BY THE POST FALLS URBAN RENEWAL AGENCY AS FOLLOWS:

Section 1. That the Agency makes the following findings of fact:

- a. That the estimated revenues of the Agency for the period October 1, 2023 to September 30, 2024, are described in Exhibit A, attached hereto and incorporated by reference herein.
- b. That the estimated expenses of the Agency for the period October 1, 2023 to September 30, 2024, are described in Exhibit A, attached hereto and incorporated by reference herein.

Section 2. That the Agency does hereby adopt Exhibit A as its fiscal year budget for the period October 1, 2023 to September 30, 2024, and does hereby tender a copy of said budget to the Post Falls City Council. Pursuant to Idaho Code § 67-1076(2)(b)(i), the budget shall also be submitted to the Local Governing Entities Central Registry by December 1, 2023.

PASSED by the Post Falls Urban Renewal Agency Commission at its regularly scheduled meeting on August 17, 2023.

erry/Baltzell, Chairman

				•		
		Actual Budget			Budget	
		FY 2022		FY 2023		FY 2024
REVENUES:						
Tax Increment		202 222	•		•	
Expo District	\$	690,683	\$	640.070	\$	5-01
Center Point District	\$	801,866	\$ \$	642,970	\$	:=::
East Post Falls District	\$	4,034,314	\$	3,821,196 494,460	\$	864,374
Post Falls Technology District Downtown District	\$	229,885	э \$	562,734	\$	652,518
Pleasant View District	\$ \$		\$	2,597	\$	11,777
Other Income	\$	132,086	\$	2,557	\$	• C,7 F 7 :=:0
Transfer from General Fund	\$	102,000	\$		\$	56,259
Interest Income	\$	24,112	\$	6,000	\$	39,000
TOTAL REVENUES:	\$	5,912,947	\$	5,529,957	\$	1,623,928
Carryover (East Post Falls)	\$	1,903,887	\$	1,832,998	\$	9 <b>-</b> 00
Carryover (Center Point)	\$	163,840	\$	781,823	\$	5 <b>2</b> 00
Carryover (Post Falls Technology)	\$	159,576	\$	362,943	\$	860,333
Carryover (Downtown)	\$	:-	\$	3.50	\$	459,327
Carryover (Pleasant View	\$	H	\$	380	\$	*
TOTAL FUNDS	\$	8,140,249	\$	8,507,721	\$	2,943,588
EXPENDITURES:						
Proponent Reimbursement						
Expo District	\$	679,567	\$	<b>(2</b> )	\$	183
Center Point District	\$	<u> </u>	\$	1,374,793	\$	12.5
East Post Falls District	\$	2,841,751	\$	5,554,107	\$	/53
Post Falls Technology District	\$	**	\$	832,403	\$	1,699,707
Downtown District	\$	2	\$	537,734	\$	1,086,845
Pleasant View District	\$		\$	2,597	\$	11,777
Designated Funds East Post Falls	\$	1,889,065	\$ \$	( <u>*</u> )	D	•
Designated Funds Center Point Debt Repayment	\$ \$	915,705 1,160,645	э \$	15	\$	720
Interest Expense	\$	11,262	\$	-	\$	-
Sub-Total Proponent	\$	7,497,994	\$	8,301,634	\$	2,798,329
Agency Operating Expenses						
Audit	\$	7,475	\$	7,700	\$	8,750
Legal Advertising	\$	604	\$	900	\$	900
Employee Wages	\$	68,642	\$	54,599	\$	57,330
FICA	\$	5,251	\$	4,177	\$	4,386
SUTA	\$	125	\$	113	\$	120
PERSI	\$	7,995	\$	6,519	\$	6,408
Health Benefit	\$	(4)	\$	1-1	\$	8,400
Engineering Services	\$	3,200	\$	9,600	\$	9,600
Contract Legal Services	\$	13,850	\$	25,000	\$	25,000
Other Contract Services	\$	55	\$	1,100	\$	1,000
Insurance	\$	3,257	\$	3,257	\$ \$	3,713
Marketing and Education	\$ \$	800	\$ \$	** 800	\$	800
Dues and Memberships	φ \$	148	\$	585	\$	585
Computer Repair and Maintenance Computer Software	\$	573	\$	623	\$	829
Office Equipment	\$	373 =	\$	025 (E)	\$	1,900
Office Supplies	\$	479	\$	375	\$	375
Postage & Shipping	\$	58	\$	60	\$	63
Printing & Copying	\$	169	\$	300	\$	300
Rent - Space & Equipment	\$	7,990	\$	7,990	\$	7,990
Telephone and Internet	\$	331	\$	850	\$	320
Meetings	\$	51	\$	240	\$	240
Website Design, Hosting and Maint.	\$	159	\$	1,250	\$	1,250
Contingency	\$	3,000	\$	5,000	\$	5,000
General Fund Carryover	\$	:55	\$	75,048	\$	19
Sub-Total Agency	\$	124,212	\$	206,086	\$	145,259
Total Expenditures	\$	7,622,206	\$	8,507,720	\$	2,943,588

### POST FALLS URBAN RENEWAL AGENCY UNAUDITED COMPARISON - FY 2023 BUDGET TO ACTUAL

		Approved		
		Budget		Actual
		FY 2023		FY 2023
REVENUES:				
Tax Increment  Center Point District	¢.	642.070	¢	625 555
East Post Falls District	\$ \$	642,970 3,821,196	\$ \$	625,555 3,641,359
Post Falls Technology District	\$	494,460	\$	520,950
Downtown District	\$	562,734	\$	511,419
Pleasant View District	\$	2,597	\$	1,280
Other Income	\$	-,	\$	-
Transfer from General Fund	\$	-	\$	-
Interest Income	\$	6,000	\$	160,405
TOTAL REVENUES:	\$	5,529,957	\$	5,460,968
Carryover (East Post Falls)	\$	1,832,998	\$	1,889,065
Carryover (Center Point)	\$	781,823	\$	915,705
Carryover (Post Falls Technology)	\$	362,943	\$	364,539
Carryover (Downtown)	\$	-	\$	-
Carryover (Pleasant View	\$	-	\$	-
TOTAL FUNDS	\$	8,507,721	\$	8,630,278
EXPENDITURES:				
Proponent Reimbursement	•	4 274 700	•	1 544 000
Center Point District	\$	1,374,793	\$	1,541,260
East Post Falls District Post Falls Technology District	\$ \$	5,554,107	\$ \$	5,530,424
Downtown District	\$ \$	832,403 537,734	\$ \$	-
Pleasant View District	φ \$	2,597	φ \$	-
Designated Funds PF Technology	\$	2,597	φ \$	- 860,490
Designated Funds Downtown	\$	_	\$	461,419
Debt Repayment	\$	-	\$	-
Interest Expense	\$	-	\$	_
Sub-Total Proponent	\$	8,301,634	\$	8,393,592
Agency Operating Expenses				
Audit	\$	7,700	\$	8,750
Legal Advertising	\$	900	\$	498
Employee Wages	\$	54,599	\$	55,240
FICA	\$	4,177	\$	4,360
SUTA	\$	113	\$	100
PERSI	\$	6,519	\$	6,984
Health Benefit	\$	-	\$	-
Engineering Services	\$	9,600	\$	6,400
Contract Legal Services	\$	25,000	\$	9,975
Other Contract Services	\$	1,100	\$	- 2.700
Insurance Marketing and Education	\$ \$	3,257	\$ \$	2,789
Dues and Memberships	Ф \$	800	φ \$	- 850
Computer Repair and Maintenance	\$	585	\$	480
Computer Software	\$	623	\$	779
Office Equipment	\$	-	\$	-
Office Supplies	\$	375	\$	324
Postage & Shipping	\$	60	\$	75
Printing & Copying	\$	300	\$	252
Rent - Space & Equipment	\$	7,990	\$	7,990
Telephone and Internet	\$	850	\$	767
Meetings	\$	240	\$	325
Website Design, Hosting and Maint.	\$	1,250	\$	2,929
Contingency	\$	5,000	\$	-
General Fund Carryover	\$	75,048	\$	96,219
Sub-Total Agency	\$	206,086	\$	206,086
Total Expenditures	\$	8,507,720	\$	8,599,678



# 2023 Annual Report

## About the Agency

- This annual report is required under Idaho Code 50-20 Urban Renewal Law, Chapter 2006 (5)(c). The purpose is to report activities for the preceding calendar year to City Council by March 31st.
- The Agency was created in 1991 and occupies office space in the Chamber of Commerce Building.
- 2023 Officers were: Jerry Baltzell, Chairman

Jamé Davis, Vice Chair Len Crosby, Treasurer

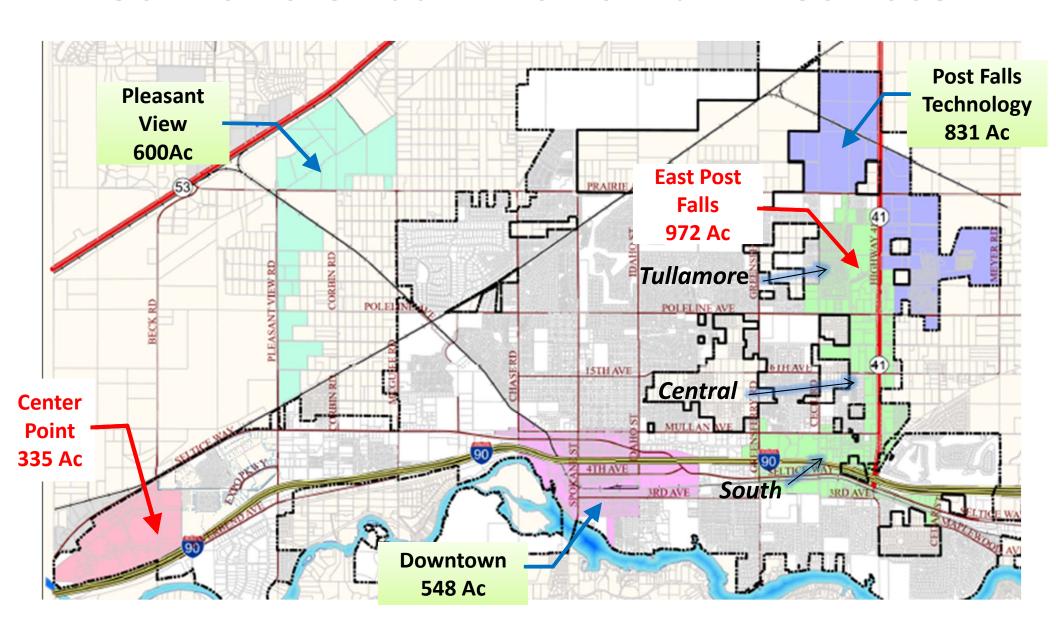
- Monthly Commission meetings are held on the 3<sup>rd</sup> Thursday of each month in the City Hall Council Chambers.
- Most of the Agency activities fall under one of the following committees which meet as necessary:
  - \* Finance and Policy Len Crosby, Chair
  - \* District Review Collin Coles, Chair
  - \* Communication, Property and Personnel Jamé Davis, Chair
- Workshops are scheduled on an as needed basis.

### Mission Statement

To encourage sound economic and community improvement that enhances the overall quality of life in Post Falls by:

- □ Providing and Improving Infrastructure
- □ Attracting Jobs
- □ Enhancing Citizen Safety and Health.

### **Current Urban Renewal Districts**



### **Closed Districts**

District	Closure Year	Improvement Cost	Base Value	Increment Value (Increase)	City of Post Falls
West Seltice	2001	\$3.5M	\$9,451,302	\$55,571,328	\$189,720
Riverbend	2012	\$2.7M	\$3,785,643	\$56,694,325	\$193,554
City Center	2018	\$5.8M	\$14,155,097	\$40,350,220	\$137,755
West Seltice II	2020	\$1.9M	\$1,719,589	\$33,718,921	\$115,116
Expo	2021	\$4.7M	\$4,716,720	\$85,076,607	\$294,083
Center Point	2022	\$11.9M	\$32,387,480	\$117,443,704	\$248,412
East Post Falls	2022	\$37.9M	\$68,866,179	\$691,630,798	\$1,462,910
Totals		\$68.4M		\$1,080,485,903	\$2,641,550

The Agency also provided **rebates** totaling over **\$2.23M** when these districts were closed of which the City received **\$926,078** 

- City of Post Falls
- North Idaho College
- Kootenai County
- Kootenai EMS
- KC Fire & Rescue
- PF Highway District #1
- Community Library
- School District #273

Additionally, in 2009 & 2012 **\$5.5M** was rebated from the EPF URD The City received **\$2,156,256** 

### Center Point

**CLOSED** 

Central

Transport

• 2002 Base Value = \$1.4M



### **Stateline Business Park**

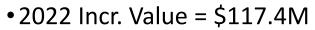
- Sewer Lift Station
- Water & Sewer Lines
- Streets, Curb, Gutter

WalMart

Drywells, Frontage Improvements

**Hayden Beverage** M6 Cycles **Service Master BAT Machine Diamond Line** Delivery

PF RV



• 1200+ Jobs



**Sysco** 

- Water & Sewer Lines
  - Beck/I-90 STAR Legislation

# East Post Falls

### 2002

- Taxable Base Value = \$62.4M
- Initial Tax Increment = \$35K

### 2022

- 2022 = \$691.6M
- 2022 = \$3.5M
- Project Funding = \$32.5M
- 2009 & 2012 Rebates = \$5.4M
- Closing Fund Surplus Rebate = \$1,498,467.54
  (City allocation = \$619,890.49)

### **Greensferry Overpass**



\$15,414,079

### 12 Ave Lift & EQ Station

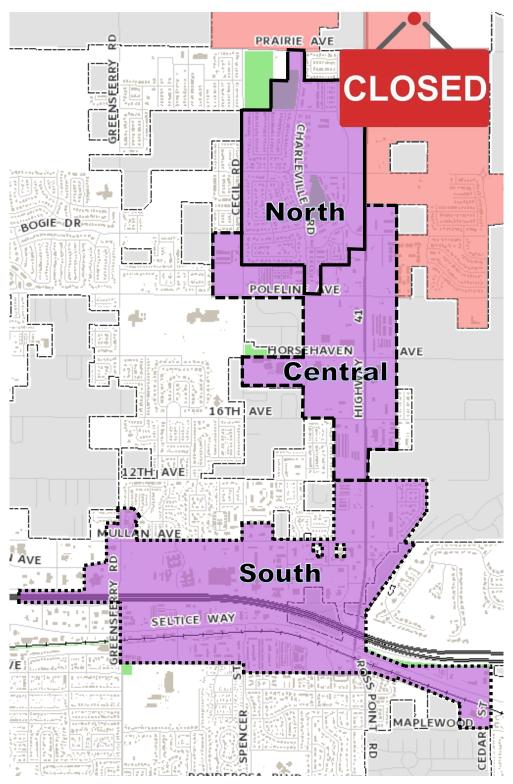


URA \$4,062,805

### Cecil & Poleline Roundabout



URA \$1,931,576



### District Overview

### **As of December 31, 2023:**

	<u>District</u>	Created	<u>Maturity</u>	Approved <u>Infrastructure</u>	Obligation <u>Balance</u>		
•	Post Falls Technology	2018	2038	N/A	\$	0	
•	Downtown	2021	2041	N/A	\$	0	
•	Pleasant View	2021	2041	N/A	\$	0	

# Tax Increment History

District	2021	2022	2023
Center Point (Closed)	\$ 781,944	\$ 727,581	\$ 625,555
East Post Falls: S/C (Closed)	\$ 2,559,578	\$ 2,668,311	\$ 2,302,711
East Post Falls: Tullamore (Closed)	\$ 1,124,854	\$ 1,342,363	\$ 1,325,695
Tullamore Commons II (Closed)	\$ 22,163	\$ 17,622	\$ 12,983
Expo (Closed)	\$ 490,123	\$ 680,532	Closed
Post Falls Technology	\$ 158,933	\$ 231,708	\$ 539,873
Downtown	N/A	*\$ 7,936	\$ 513,570
Pleasant View	N/A	N/A	\$ 1,281
Annual Totals	\$ 5,137,595	\$ 5,676,053	\$ 5,321,668

<sup>\*</sup>Remitted in December 2022 from early tax bill payments

# Financial Highlights

	Fiscal Year Comparison		<u>2022</u>		<u>2023</u>
>	Increment Revenue	\$ 5	5,765,709	\$ 5	5,300,564
>	Interest Revenue	\$	6,198	\$	160,405
>	Assets (Cash)	\$ 4	1,202,688	\$ 2	2,463,554
>	Liabilities (Loan)	\$	0	\$	0
>	Proponent Obligations	\$ 2	2,302,394	\$	0
>	Approved Operating Budget	\$	232,200	\$	206,087
>	Actual Operating Expenses	\$	114,496	\$	105,281

### Thank You

City of Post Falls - Staff and Administration for their dedicated work in cooperation with the Agency throughout the year

### One final reminder:

Urban Renewal and tax increment financing are the most significant tools available for:

- Economic development and attracting businesses
- Promoting job creation
- Encouraging development of blighted and underutilized areas.



