



Post Falls Urban Renewal Agency  
October 20, 2022 Meeting  
9:00 am, Post Falls City Hall

1. Call to Order, Commissioner Roll Call and Pledge of Allegiance
2. Ceremonies, Appointments and Announcements
3. Conflict Disclosure
4. Consent Calendar **ACTION ITEMS**
  - a. Commission Minutes, September 15, 2022
  - b. Payables
  - c. Bank Activity Report
  - d. Financial Reports
5. Committee Updates
  - a. Finance and Policy – Fleischman
  - b. District Review - Coles
  - c. Communications, Property & Personnel - Davis
6. Citizen Comments  
This section of the agenda is reserved for citizens wishing to address the Commission regarding an Agency related issue. Comments related to future public hearings should be held for that public hearing. Persons wishing to speak will have 5 minutes.
7. Unfinished Business
  - a. East Post Falls District - Cecil Rd. intersection projects update by City Engineer
  - b. Downtown District – A&A Construction OPA **ACTION ITEM**
8. New Business
9. Staff Report and Updates
10. Commissioner Comments
11. Chairman Comments
12. Adjournment

*Requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the Executive Director, 201 E. 4th Avenue, Post Falls, Idaho 83854, or call (208) 777-8151.*

**Mission Statement: To encourage sound economic and community improvement that enhances the overall quality of life in Post Falls by: providing and improving infrastructure, attracting jobs, and enhancing citizen safety and health.**

**POST FALLS URBAN RENEWAL MINUTES**  
**October 20, 2022**

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chairman Jerry Baltzell called the meeting to order at 9:00 a.m. Executive Director Joseph Johns called the roll. Present, in addition to Baltzell were Commissioners Jame' Davis, Eric Clemensen, Christi Fleischman, Melissa Hjeltness, and Collin Coles. Commissioner Crosby had an excused absence. Davis led the Pledge of Allegiance.

CEREMONIES, APPOINTMENTS AND ANNOUNCEMENTS

None

CONFLICT DISCLOSURE

None

CONSENT CALENDAR

Johns introduced the Consent Calendar. Item A in the Consent Calendar is the Commission Meeting Minutes, September 15, 2022.

Item B is the payables for this month totaling \$7,593.46.

Item C is the Bank Activity Report which shows total funds in all accounts of \$4,202,688.76 and accrued interest for the month of \$5,568.23.

Item D is the financial reports as of September 30, 2022.

Approval of the consent calendar will authorize a transfer of \$7593.46 to the First Interstate Checking Account for the monthly payables and \$5,568.23 accrued interest to the General Fund.

Commissioner Coles made a motion to approve the Consent Calendar as presented, seconded by Davis. Roll Call Vote: Clemensen – Aye; Coles – Aye; Davis – Aye; Baltzell – Aye; Fleischman – Aye; Hjeltness – Aye. Motion carried.

COMMITTEE UPDATES

*Finance & Policy* – Fleischman – September financial statements were reviewed and approved by Commissioner Crosby.

*District Review* – Coles – Nothing to report.

*Communication, Property & Personnel* – Davis – Nothing to report.

CITIZEN COMMENTS

None

UNFINISHED BUSINESS

East Post Falls URD – Cecil Road intersection projects presentation/update. Rob Paulus, Asst. City Engineer, City of Post Falls, provided an informative presentation on the completed Cecil Road intersection projects located at the intersections of Cecil/Poleline Ave. and Cecil/Mullan Ave.

Downtown URD – Owner Participation Agreement, A&A Construction, Inc. Johns provided a review of the prior commission meetings and workshops at which the agreement, and the information incorporated into the agreement, was given prior consideration. Chairman Baltzell asked if any changes had been made since their last consideration of the document. Counselor Bredeson stated the proponent made a few changes that he reviewed and determined not to be material enough to require further discussion. Baltzell asked for any additional questions or comments. Hearing none Baltzell called for a motion to approve the OPA as provided. Commissioner Coles made a motion to approve the OPA and authorize the Chairman to sign the agreement, seconded by Fleischman. Roll call vote: Hjeltness – Aye; Fleischman – Aye; Clemensen – Aye; Coles – Aye; Davis – Aye; Baltzell – Aye. Motion carried.

#### NEW BUSINESS

None

#### STAFF REPORT

Johns reported the Website Project was underway with the initial setup of the new pfura.com site completed and the migration of content in process. Ongoing communication with the service provider, Taryn Hecker Media, has been excellent.

Pleasant View District - Taylor Varley, CFO of Tran-System, has reported that updated project plans were received by Trans-System in September and updated costs were expected from the contractor. The Agency has not received any of the updated information at this time. The project's OPA process is ongoing.

Initial discussions with Brian Shull, Anderson Brothers CPAs, have taken place regarding the FY2022 Audit. The majority of the financial documentation necessary for the FY2022 Audit has been transmitted to the auditor.

#### COMMISSIONER COMMENTS

None

#### CHAIRMAN COMMENTS

Baltzell shared that a lot of work was happening throughout the community and it all appeared to be going well and managed well, which is a tribute to Post Falls. He expressed appreciation for the opportunity to have a small part in the process and looks forward to all that is expected in the future for Post Falls, especially in the downtown area as projects develop.

#### ADJOURNMENT

Baltzell called for a motion to adjourn. Clemenson made the motion, seconded by Coles. All in favor by voice vote. Meeting was adjourned at 9:35 a.m.

Respectfully submitted,



Joseph Johns, Executive Director



Jame' Davis, Vice Chair