



**Communication, Property & Personnel
Committee**

May 30, 2023 – 9:00 a.m.
Chamber Conference Room
201 E 4th Avenue, Post Falls, ID

1. Call to Order, Commissioner Roll Call
2. Conflict Disclosure
3. Citizen Comments
This section of the agenda is reserved for citizens wishing to address the Commission regarding an Agency related issue. Comments related to future public hearings should be held for that public hearing. Persons wishing to speak will have 5 minutes.
4. Center Point URD Closure – Press Release **ACTION ITEM**
5. FY 2024 Budget Items **ACTION ITEM**
6. Executive Session – Idaho Code 74-206(1)(b) to consider evaluation of an employee, staff member or individual agent. **ACTION ITEM**
7. Recommendation to Finance Committee regarding staff compensation. **ACTION ITEM**
8. Adjournment

Requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the Executive Director, 201 E. 4th Avenue, Post Falls, Idaho 83854, or call (208) 777-8151.

Mission Statement: To encourage sound economic and community improvement that enhances the overall quality of life in Post Falls by: providing and improving infrastructure, attracting jobs, and enhancing citizen safety and health.

**POST FALLS URBAN RENEWAL
Communication, Property & Personnel Committee**

May 30, 2023 – Post Falls Chamber Building - Conference Room

CALL TO ORDER, ROLL CALL

Chairman Jamé Davis called the meeting to order at 9:00 a.m. Present in addition to Davis were Commissioners Melissa Hjeltness, Christi Fleischman and Executive Director Joseph Johns.

CONFLICT DISCLOSURE

None

CITIZEN COMMENT

None

Center Point URD Closure – Press Release. Johns provided an overview of the revision process leading to the version of the document being considered, noting specifically Fleischman’s participation. Commissioner Fleischman made a motion to distribute the Press Release to news publications, seconded by Hjeltness. All in favor by voice vote. Motion carried.

FY2024 Budget Items. Budgeted and actual operating expenses for fiscal years 2020 to the present were provided for Commissioner review. Johns also provided a list of tangible personal property pertaining to the Agency’s office furniture and equipment, including acquisition dates as applicable. The projected FY24 operating expenses (non-personnel) are based on prior FY budgeted amounts or actual costs. Johns made a recommendation to replace the 2013 desktop computer (a secondary workstation providing remote file access) with the existing 2019 laptop computer (primary workstation) and acquire a new primary workstation laptop. Fleischman voiced her favor of staying up to date, within seven (7) years, with technology. Commissioners asked questions about various operating expenses (Audit, Insurance, Rent, Telephone & Internet, Website Design, Hosting and Maintenance) with Johns answering. Commissioner Fleischman made a motion to approve the projected FY24 operating expenses (non-personnel) for recommendation to the Finance & Policy Committee, seconded by Hjeltness. All in favor by voice vote. Motion carried.

EXECUTIVE SESSION

Commissioner Hjeltness made a motion to enter into executive session pursuant to Idaho Code 74-206(1)(b) to consider evaluation of an employee, staff member or individual agent. Fleischman seconded the motion. Roll Call: Davis – Aye; Hjeltness – Aye; Fleischman – Aye. Motion carried.

Executive Session started at 9:32 a.m. and ended at 10:07 a.m.

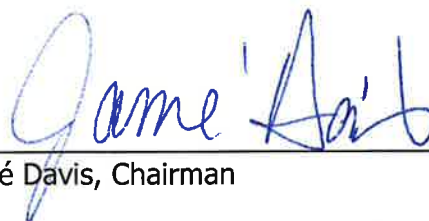
ADJOURNMENT

Meeting adjourned @ 10:08 a.m.

Respectfully submitted,



Joseph Johns, Executive Director



Jamé Davis, Chairman