



Post Falls Urban Renewal Agency
March 21, 2024 Meeting Agenda
9:00 am, Post Falls City Hall

1. Call to Order, Commissioner Roll Call and Pledge of Allegiance
2. Ceremonies, Appointments and Announcements
3. Conflict Disclosure
4. Consent Calendar **ACTION ITEMS**
 - a. Commission Meeting Minutes, February 15, 2024
 - b. Joint Workshop Minutes, March 5, 2024
 - c. Payables
 - d. Bank Activity Report
 - e. Financial Reports
5. Committee Updates
 - a. Finance and Policy – Crosby
 - b. District Review - Coles
 - c. Communications, Property & Personnel - Hjeltness
6. Citizen Comments
This section of the agenda is reserved for citizens wishing to address the Commission regarding an Agency related issue. Comments related to future public hearings should be held for that public hearing. Persons wishing to speak will have 5 minutes.
7. Unfinished Business
8. New Business
9. Staff Report and Updates
10. Commissioner Comments
11. Chairman Comments
12. Adjournment

Requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the Executive Director, 201 E. 4th Avenue, Post Falls, Idaho 83854, or call (208) 777-8151.

Mission Statement: To encourage sound economic and community improvement that enhances the overall quality of life in Post Falls by: providing and improving infrastructure, attracting jobs, and enhancing citizen safety and health.

POST FALLS URBAN RENEWAL MINUTES
March 21, 2024

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chairman Jamè Davis called the meeting to order at 9:00 a.m. Executive Director Joseph Johns called the roll. Present, in addition to Davis were Commissioners Melissa Hjeltness, Christi Fleischman, Len Crosby, Pat Leffel, Collin Coles and Eric Clemensen. Also present was Counselor Pete Bredeson. Davis led the Pledge of Allegiance.

CEREMONIES, APPOINTMENTS AND ANNOUNCEMENTS

None

CONFLICT DISCLOSURE

None

CONSENT CALENDAR

Johns introduced the Consent Calendar. Item A in the Consent Calendar is the Commission Meeting Minutes, February 15, 2024

Item B is the Joint Workshop Minutes, March 5, 2024

Item C is the payables for this month totaling \$7,194.47.

Item D is the Bank Activity Report which shows total funds in all accounts of \$2,584,372.81 and accrued interest for the month of \$8,103.82.

Item E is the financial reports as of February 29th.

Approval of the consent calendar will authorize a transfer of \$7,194.47 to the First Interstate Checking Account for the monthly payables and \$8,103.82 accrued interest to the General Fund

Davis asked for a motion to approve the Consent Calendar as presented. Commissioner Davis made the motion, seconded by Crosby. Roll Call Vote: Hjeltness – Aye; Fleischman – Aye; Leffel – Aye; Coles – Aye; Crosby – Aye; Clemensen – Aye; Davis – Aye. Motion carried.

COMMITTEE UPDATES

Finance & Policy – Crosby – The February bank statements and financial reports were reviewed and approved.

District Review – Coles – Nothing to report.

Communication, Property and Personnel – Hjeltness – Nothing to report.

CITIZEN COMMENTS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

None

STAFF REPORT

The annual submission of Agency financial information to the State Controller's Office, as part of the Local Government Registry/Audit, has been made as required in Idaho Code 67-1076. The information provided includes FY2023 Audit and FY2024 Budget information.

The scheduling and development of an Urban Renewal Agency Strategic Planning Session is in process. Please feel free to communicate to me any ideas or subjects that you would like considered for the session.

COMMISSIONER COMMENTS

Crosby expressed thanks to the City staff and City Council for taking the time to meet with the Commission in a workshop on March 5th. It was very helpful to share information. Hopefully there will be more opportunities to interface with both the City staff and City Council members to get their ideas as to where they'd like the Urban Renewal Commission to focus efforts in the future. Commissioners Coles and Davis agreed.

CHAIRMAN COMMENT

No additional comment provided.

ADJOURNMENT

Davis asked for a motion to adjourn. Commissioner Crosby made the motion, seconded by Coles. All in favor by voice vote. Meeting was adjourned at 9:07 am.
Respectfully submitted,



Joseph Johns, Executive Director



Jame Davis, Chairman