

POST FALLS URBAN RENEWAL MINUTES
September 20, 2018

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Treasurer Len Crosby called the meeting to order at 8:00 a.m. Executive Director Diane Fountain called the roll. Present, in addition to Crosby were Commissioners Laura Horn and Collin Coles, Jame' Davis was present via teleconference. Commissioners Jerry Baltzell, Larry Carstensen and Rich Houser had excused absences. Also in attendance was legal counsel Pete Bredeson. Crosby led the Pledge of Allegiance.

CEREMONIES, APPOINTMENTS AND ANNOUNCEMENTS

Crosby announced there will be a Public Hearing at the October 16, 2018 City Council meeting for approval of the Post Falls Technology Urban Renewal District located in the northeast part of the City and encouraged anyone who wished to attend the Hearing to do so, or if there are any questions to contact the Executive Director.

CONFLICT DISCLOSURE

Commissioner Jame' Davis declared a conflict of interest on Item H in the Consent Calendar due to being the CEO of the Chamber of Commerce.

CONSENT CALENDAR

Fountain introduced the Consent Calendar. Item A is the Commission Minutes, August 16, 2018.

Item B is the Finance & Policy Committee Minutes, August 27, 2018.

Item C is the Commission Workshop Minutes, September 11, 2018.

Item D is the payables for the month totaling \$8,653.89.

Item E is the Bank Activity Report which shows total funds in all accounts of \$3,760,212.91 with accrued interest for the month of \$4,676.74.

Item F is the financial reports as of August 31, 2018.

Item G is the Agreement for Legal Services for FY 2019 for the budgeted amount of \$25,000.

Item H is the Second Addendum to the Lease Agreement with the Chamber which extends our current lease for an additional 3 years, expiring on September 30, 2021. The cost of the lease has remained the same since moving into the building in 2010.

Approval of the Consent Calendar will authorize the transfer of \$4,676.74 accrued interest to the General Fund and a transfer to the Community 1st checking account of \$8,653.89 for general payables.

Crosby noted that since (2) two of the (3) three signers on the checking account are absent; the Executive Director will be signing checks today.

Commissioner Coles made a motion to approve the Consent Calendar as presented, noting that (2) two of the (3) three signers are absent therefore the Executive Director will sign checks for this meeting, seconded by Horn. ROLL CALL: Crosby – Aye; Horn – Aye; Coles – Aye; Davis – Aye, recusing herself of approving Item H (Second Addendum to the Lease Agreement). Motion carried.

COMMITTEE UPDATES

Finance & Policy – Crosby – Finance Committee met in August to create an addendum to the reimbursement policy, which was approved at the September workshop.

District Review – Coles – Nothing to report.

Communication, Property and Personnel – Carstensen – Nothing to report

CITIZEN COMMENTS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

None

STAFF REPORT

Fountain stated that she and Brad Marshall from JUB met with KCFR, NIC and the Post Falls Highway District yesterday to present the new Post Falls Technology District. It was well received by all.

Fountain reminded Commission members of the tour of the City's sewer plant and lift station facilities which will immediately follow the workshop on October 9th.

COMMISSIONER COMMENTS

Crosby stated that visiting the taxing districts is very beneficial and inquired on any specific questions on the impact from the new district. Fountain stated the Highway District questioned why the Foxtail Development was included which was due to the sewer improvements; otherwise all the feedback was very positive.

CHAIRMAN COMMENT

None

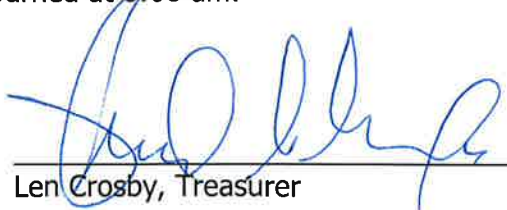
ADJOURNMENT

Crosby asked for a motion to adjourn. Commissioner Coles made the motion, seconded by Horn. All in favor by voice vote. Meeting was adjourned at 8:06 am.

Respectfully submitted,



Diane Fountain, Executive Director



Len Crosby, Treasurer