

POST FALLS URBAN RENEWAL MINUTES
June 15, 2017

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chairman Jerry Baltzell called the meeting to order at 8:00 a.m. Executive Director Diane Fountain called the roll. Present, in addition to Baltzell were Commissioners Larry Carstensen, Len Crosby, Rich Houser and Jame' Davis. Commissioner Tom Malzahn had an excused absence. Commissioner Coles did not attend. Houser led the Pledge of Allegiance.

CEREMONIES, APPOINTMENTS AND ANNOUNCEMENTS

None

CONFLICT DISCLOSURE

None

CONSENT CALENDAR

Fountain introduced the Consent Calendar. Item A is the Commission Meeting Minutes, May 18, 2017.

Item B is the payables for the month totaling \$5,226.10.

Item C is the Bank Activity Report which shows total funds in all accounts of \$3,528,356.61 with accrued interest for the month of \$1,828.58.

Item D is the financial reports as of May 31, 2017 and will be posted to the Agency website.

Item E is the FY 2017 Audit Engagement Letter for Anderson Brothers, CPA to perform the audit with a cost not to exceed \$6,750 which is \$500 less than last year.

Approval of the Consent Calendar will authorize the transfer of \$1,828.58 accrued interest to the General Fund and a transfer to the Community 1st checking account of \$5,226.10 for general payables.

Commissioner Crosby made a motion to approve the Consent Calendar as presented, seconded by Houser. Roll Call Vote: Crosby – Aye; Davis – Aye; Houser – Aye; Carstensen – Aye; Baltzell – Aye. Motion carried.

COMMITTEE UPDATES

Finance & Policy – Crosby – Committee will meet June 19 to review the FY 2018 budget and bring recommendations to a workshop in June or July in accordance with the time schedule set by Legislation. May financials have been reviewed and approved

District Review – Nothing to report.

Communication, Property and Personnel – Carstensen – The URA video needs updating. NIC has a program that may be willing to update our video which staff can research further in the fall. After discussion, it was agreed upon to wait until closure of City Center before moving forward with this project.

CITIZEN COMMENTS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

None

STAFF REPORT

Fountain stated a workshop is scheduled for July 12, 2017 in the basement conference room at City Hall. Jim Watson provided a status update in the Expo District. Creative Way is being constructed and is anticipated to be completed July 15th. Mr. Watson is planning to complete the full 3,000 linear feet of both Jacklin Road and Expo Parkway. If things go as expected, construction will start on the first 1,200 feet in mid-September with the remaining 1,800 feet in October.

Commissioner Crosby inquired on the subdivision improvements. Fountain stated they are doing the perimeter roads and plan to have a model home up in July.

COMMISSIONER COMMENTS

None

CHAIRMAN COMMENT

Chairman Baltzell stated that Commission Malzahn is away for medical procedures and should return in August.

ADJOURNMENT

Baltzell asked for a motion to adjourn. Commissioner Crosby made the motion, seconded by Carstensen. All in favor by voice vote. Meeting was adjourned at 8:08 am.

Respectfully submitted,



Diane Fountain, Executive Director



Jerry Baltzell, Chairman