

POST FALLS URBAN RENEWAL MINUTES

July 19, 2018

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chairman Jerry Baltzell called the meeting to order at 8:00 a.m. Executive Director Diane Fountain called the roll. Present, in addition to Baltzell were Commissioners Larry Carstensen, Len Crosby, Rich Houser and Jame' Davis. Commissioners Collin Coles and Laura Horn had excused absences. Also in attendance was legal counsel Pete Bredeson. Houser led the Pledge of Allegiance.

CEREMONIES, APPOINTMENTS AND ANNOUNCEMENTS

None

CONFLICT DISCLOSURE

None

CONSENT CALENDAR

Fountain introduced the Consent Calendar. Item A is the Finance Committee Minutes, June 18, 2018.

Item B is the Commission Meeting Minutes, June 21, 2018.

Item C is the Joint Workshop Meeting Minutes, June 28, 2018.

Item D is the payables for the month totaling \$61,703.64 which includes the final invoice from the City on the 4th Avenue Parking Lot in the amount of \$51,233.87.

Item E is the Bank Activity Report which shows total funds in all accounts of \$3,763,388.32 with accrued interest for the month of \$3,082.04.

Item F is the financial reports as of June 30, 2018 and includes the 3rd quarter Budget vs. Actual.

Item G is the Audit Engagement Letter from Anderson Brothers CPA to perform the FY2018 Audit for an amount not to exceed \$7,000.

Approval of the Consent Calendar will authorize the transfer of \$3,082.04 accrued interest to the General Fund and a transfer to the Community 1st checking account of \$61,703.64 for general payables.

Commissioner Crosby requested staff to inquire if Anderson Brothers was the auditor for the North Idaho Housing Coalition (NIHC).

Commissioner Davis made a motion to approve the Consent Calendar as presented with the noted confirmation of Item G, seconded by Crosby. ROLL CALL: Baltzell – Aye; Carstensen – Aye; Crosby – Aye; Houser – Aye; Davis – Aye. Motion carried.

City Administrator Shelly Enderud addressed the Commission and stated that Ed Bailey was the auditor for the NIHC.

COMMITTEE UPDATES

Finance & Policy – Crosby – Finance Committee met twice to review the budget, which will be presented at the next Commission meeting. June financials were reviewed and found consistent with the policies of the Commission.

District Review – Coles – Nothing to report.

Communication, Property and Personnel – Carstensen – The Agency phone is paid for so the monthly payment will be reduced.

CITIZEN COMMENTS

Alvin Wayne Becklund addressed the Commission to express his concerns of the parking situation in City Center as he thought this item would be discussed this morning. Director Fountain clarified there is an open house scheduled for August 2nd at 6 pm for the City Center parking lot.

Shelly Enderud, City Administrator provided an update of Tuesday night's Council meeting. The City chose to pull the entire de-annexation process off the agenda, which allows it to come back later if the Agency wants to continue with the de-annexation or a portion of it. It essentially tables it and if nothing happens before the end of the year it goes away. The City is going to provide a letter to the Agency in regard to funding the 12th Avenue lift station, EQ Basin and piping, and the Tullamore lift station out of EPF. The Highway 41 piping is a requirement of the developer of the Tech Park who the City will work. There was discussion at the workshop regarding the risk of the Highway 41 piping. That risk is on the developer, Philip Wirth. Mr. Wirth has said he is comfortable taking that risk so the City will work with him to get the project done.

Baltzell asked if the City would be able to proceed with the improvements that would be covered by the EPF district to get them done in a timely manner before the district closes. Enderud affirmed that is correct. Commissioner Crosby stated it shows a tremendous amount of cooperation and it will not only benefit the EPF district but also the proposed new district and that entire portion of the City. Enderud complimented everyone's involvement in this process; it is a complicated district with a lot of moving parts and last minute changes. Everyone has worked very hard to get the work done in the best interest of the project.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

STAFF REPORT

Fountain will be meeting with Mr. Watson and staff this afternoon and will inquire on the reimbursement packet for Jacklin Road and Expo Parkway as well as the status of payment to Pointe Partners, LLC for their portion of the lift station improvements.

Crosby asked if Mr. Watson could provide the status of the 1st and 2nd phase of residential and what the timing is to give us a sense of when increment will be flowing into that district.

Baltzell inquired on the status of the Center Point District. Fountain sent an email to Kris Logsdon yesterday and has not had a response, but will update the Commission once information is provided.

COMMISSIONER COMMENTS

None

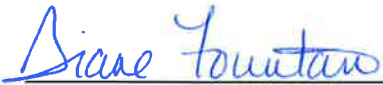
CHAIRMAN COMMENT

None

ADJOURNMENT

Baltzell asked for a motion to adjourn. Commissioner Crosby made the motion, seconded by Carstensen. All in favor by voice vote. Meeting was adjourned at 8:18 am.

Respectfully submitted,



Diane Fountain, Executive Director



Jerry Baltzell, Chairman