

POST FALLS URBAN RENEWAL MINUTES

March 18, 2010

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chairman Bobbi Rollins called the meeting to order at 7:00 a.m. Executive Director Tom Lien called the roll. Present, in addition to Chairman Rollins were Commissioners Larry Carstensen, Jerry Baltzell, David Holloway, Peter Smith, Tim Short and Hilde Shetler.

Chairman Rollins asked Commissioner Shetler to lead the Pledge of Allegiance.

CEREMONIES, APPOINTMENTS AND ANNOUNCEMENTS

None

CONFLICT DISCLOSURE

None

CONSENT CALENDAR

Lien introduced the Consent Calendar. All Commissioners had been given a packet of information for the meeting including the reviewed and edited February 18, 2010 minutes. Provided also were the payables for the month totaling \$47,443.79. These are normal monthly expenses and include a check for \$36,000 to the Post Falls Chamber that was previously approved.

The financial statements are as printed from our in-house QuickBooks accounting system. The P&L Statement includes the semi-annual proponent reimbursements that were made in February. The Bank Activity Report shows total funds in all accounts of \$3,910,175.23 with accrued interest for the month of \$577.01. Approval of the Consent Calendar will also authorize the transfer of accrued interest to the General Fund and transfer of \$47,443.79 to the INB Checking Account to pay the payables. The April financials will include the budget to actual report for the first 6 month period.

Carstensen asked for clarification on the City Center Payments shown on the financial statement versus the amount shown on the bank activity report, Lien explained that the amount shown on the P&L is payment made to the City in February, the bank activity figure is year-to-date.

Holloway requested that next month a budget to actual report be included, Lien affirmed that currently a report is being formatted and prepared and will be included in April's financial report.

Baltzell made a motion to accept the Consent Calendar as presented, seconded by Carstensen. Motion carried by voice vote.

CITIZEN COMMENTS

None

UNFINISHED BUSINESS

Access 90 Interchange Status. Executive Director Lien stated that a status update report was included in the commissioner packets which shows 99% completion on the EIS development as of February, 100% complete on the Interchange Justification Report and 10% complete on the preliminary design plan.

Baltzell would like to see a report that shows the original projections in relation to what they are today. Lien stated that we are approximately 1 year behind schedule. However, as of December, when ITD submitted a new timeline, we are on time with that new schedule.

Carstensen inquired as to where we are with the money that the Agency gave ITD. Lien clarified that the completion amounts shown on the status update report were funded by the City. The preliminary design portion, which is the \$500,000 funded by the Agency, is only 10% complete.

Baltzell is concerned that the 90% of our money is sitting unused, when the agency could be earning interest on those dollars.

Shetler asked if there is a reason for the delay in the schedule. Lien stated that there were numerous events that will delay a project this large.

Rollins stated that the City also has money invested that has not been used.

Damon Allen with ITD and Scott Ellsworth from CH2MHill arrived and gave a presentation on the status of the Access I-90 interchange which included a summarization of the project and the necessary steps to complete it. The project is now in legal review and being readied for submission to the Federal Highway Administration.

Baltzell asked for an explanation on the delay of the project and expressed his concern for \$500,000 that was already paid to ITD. Ellsworth explained that the Greensferry Road interchange must stand on its own. A new traffic impact study needed to be conducted which delayed the project 6 to 8 months. Allen addressed the funding issue stating that Federal Aid rules must be followed which includes money being obligated and collected up-front, prior to the Federal Highway entering into an agreement to complete the work. Baltzell asked if the \$500,000 was earning interest and if it is, felt that the interest should be returned to the community. Allen said the money is held in the Controller's office in Boise and he would get an answer as to whether or not the money is in an interest bearing account.

Carstensen said this project was started in 2004 and how could it possibly take 10-14 years to complete the EIS? Allen stated that ITD is producing the statements to the FHA, the larger the project the longer it takes. The use of Federal Aid causes the delays due to the extensive studies that must be done.

Short asked if the documentation from the EIS could be used on the Highway 41 interchange and would it speed up that project. Ellsworth confirmed that the ROD will include everything from Spokane Street to Highway 41.

Carstensen asked if this information could be applied to Beck Road. Ellsworth stated that it could not.

Smith inquired if further hearings will be held. Ellsworth said there are no requirements for more hearings, however they are still accepting public comments.

Rollins asked if the project as presented from Spokane Street to Hwy 41 could be done in stages. Ellsworth stated that it can be.

Smith asked how long the shelf life is on the preliminary design? Allen stated the preliminary design has a long shelf life and can be easily updated if new studies are done.

Lien asked for an update on the Beck Road interchange as it would affect three of our districts. Allen explained that this is being developed and constructed through STARS legislation. The ROD should be completed sometime between now and June. Construction could begin late summer or early next spring.

Rollins thanked Allen and Ellsworth for coming.

Marketing Video. Smith presented the committee's findings and submitted the proposed bid from Jeda Media Group for \$3,500.00. The committee will meet next week to discuss the storyline and the focus of the video. Jeda Media Group required a \$1,750.00 deposit upon contract approval. Baltzell pointed out that the bid is within the budgeted amount. Smith made a motion to approve the Jeda Media Group Contract, seconded by Baltzell. Roll call vote: Carstensen – Aye, Baltzell – Aye, Holloway – Aye, Smith – Aye, Short – Aye, Shetler – aye. Motion carried.

NEW BUSINESS

None

STAFF REPORT

Lien had a comment on the FY 2009 Audit. There were a couple of misstatements, which were scribner not numeric errors. The misstatements do not affect the materiality of the Audit. Lien has contacted Magnuson McHugh and asked them to submit a letter of acknowledgement along with a statement there are no issues in the audit due to these scribner errors.

COMMITTEE UPDATE

Finance - Holloway – nothing to report.

District Review – Short stated that the committee has completed a review of the West Seltice II district, which is included in the commissioner packets.

Baltzell commended the work of the committee on this review and finds it encouraging that the Proponents have the capacity to weather the storm in these economic times. It reinforces the vitality of the Post Falls community.

Shetler inquired on the work that was done to McGuire Road, Lien stated that the road was widened for the length of the project along with extensive underground work.

Rollins stated that during the review process they start with a plan and compare it to what is being done and it has been found that sometimes the plans have vague things in them, one of them being non-conforming uses. This district does not have any non-conforming uses.

Smith inquired on the increment received/reimbursed and asked if this includes administrative fees. Lien affirmed that administrative fees are included. It appears that we might be able to close this district early.

Rollins said that the Agency is trying to make the district reviews consistent so that the Districts can be compared more easily and thanked ED Lien for his professionalism in preparing the report.

City Center Review – Carstensen – Work has begun on the William/Frederick and Centennial Trail projects. Lien stated that work should be completed in 45 days.

Personnel – Smith – none.

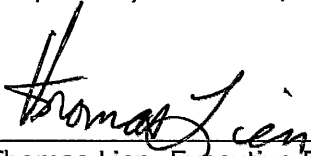
COMMISSIONER COMMENTS

Rollins commented on the presentation ED Lien gave to the City Council, comments from the Council were very positive. Lien did an exceptional job, the commission appreciates the work that he does and his involvement in the community.

ADJOURNMENT

Rollins asked for a motion to adjourn. Smith made a motion to adjourn, seconded by Short. All in favor by voice vote.

Respectfully submitted,



Thomas Lien, Executive Director



Bobbi Rollins, Chairman